



has an opportunity for a

**Bilingual Case Manager/Mental Health Worker**  
Mission Viejo (South)  
(Full-Time)

Western Youth Services is a leading expert in children's mental health and wellness solutions. As a hub of children's mental health in Orange County, we've been providing services and programs for our community for over 50 years. Our passionate and dedicated staff deliver services and programs that prevent, treat and heal our kids and families and increase their ability to live full and productive lives. If this sounds like you, and you meet the qualifications for this position, please send us your resume.

The Case Manager/Mental Health Worker provides case management, linkage, and communication services in collaboration with the multidisciplinary treatment team and beneficiaries to WYS' clients who are in transition or need of resources.

**Responsibilities:**

- Provides rehab services to clients directly and indirectly by modeling appropriate behaviors as directed by the clinician to resolve agreed upon areas of growth.
- Assists in the intake and assessment and transition processes to help identify needs, coordinate mental health services provided by other staff and outside providers.
- Responsible for meeting all regulatory and agency requirements regarding the documentation of clinical services delivered.
- Assists in non-billable and billable activities such case management, and rehab services, preparing Notice of Action Determination of Benefits and ACCESS log processes as clients transition into and out of services at WYS to ensure a high-quality customer care.
- Provide direct client and family mental health rehabilitation services.
- Maintaining up-to-date resources to be provided to families and clients.
- Screen referrals and assist with scheduling intakes.
- Co-facilitate or run groups.
- This position is Direct Service Hours (DSH) producing.

**Minimum Qualifications:**

- Bachelor's degree in a mental health discipline or related field (Counseling, Psychology, Social Work, Human Services).
- Minimum two years' experience in client-related services in mental health. May substitute 30 semester units in counseling, psychology, or social work for one year of experience.
- Work experience in case management and collaborative partnering preferred.
- Knowledge of working with children and families required.

- Knowledge of community resources, case management process, community outreach and program planning highly preferred.
- Understand various ethnic and socioeconomic backgrounds within a multicultural environment. IC's
- Ability to navigate Outlook, Word, Excel, Database.
- Bilingual Spanish required.

**Salary:** from \$24.53 hourly

**Benefits:** Comprehensive employee benefits package includes: Medical, Dental, Vision, Life Insurance, Long Term Disability and 403(b) Retirement Incentive & Savings Plan.

***Western Youth Services' Mission: Advancing awareness, cultivating success, and strengthening communities through integrated mental health services for children, youth, and families.***

***Western Youth Services (WYS) is an Equal Opportunity Employer and seeks to recruit and retain a diverse workforce. WYS values and promotes a culture of inclusivity and belonging, one that embraces the contributions of richly diverse disciplines and perspectives of all employees and staff.***